

# EMERGENCY SENATE REGULATIONS

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## Process for Approving Alternative Assessments

1. If the original assessment(s) as set out in the approved block outline cannot take place as originally intended, an alternative assessment(s) should be designed.
2. Alternative assessments may include changes to the format (e.g. a closed exam is replaced by a coursework assignment), but must allow students to demonstrate that they are meeting the learning outcomes as defined in the programme specification.
3. The alternative assessment(s) should be agreed by the programme team, consulting with the Vice-Dean Education and/or Deputy Dean Academic Affairs as necessary. Where Board of Studies approval is not possible before the changes are enacted, they should be reported to the next meeting.
4. Where required, Professional and Statutory Regulatory Bodies (PSRBs) and other accrediting bodies should be consulted about the proposed assessment changes to ensure that these are compatible with their requirements.
5. The Chair of the College Education Committee will ensure that appropriate scrutiny is undertaken on behalf of the Panel of Examiners, and approve the alternative assessments for the College.
6. External Examiners should be informed of the alternative assessments and given the opportunity to comment (see ER4).
7. The alternative assessments should be forwarded to the Vice-Provost Education who, as Chair of the University Education Committee, will formally approve the changes on behalf of Senate.

*(Approved March 2020)*