

BRUNEL UNIVERSITY LONDON

Council Ordinance 6

Appointment of Chair of Council and Deputy Chair of Council

Charter Article 8.6 applies

The Chair of Council shall hold office for such period as the Council may determine and shall be eligible for reappointment, subject always to a maximum period of membership of Council of twelve years, with eight years as Chair.

1. The Terms of Reference for the Appointments sub-committee

1.1 Purpose

1.1.1 The Appointments sub-committee shall be convened to advise Council on the Appointment of the Chair of Council and the Deputy Chair of Council.

1.2 Membership

1.2.1 The Appointments sub-committee will consist of up to six members normally selected from the membership of Nominations Committee of which at least four must be independent members of Council.

1.2.2 The Appointments sub-committee must consist entirely of members who have expressed no interest in being appointed to the position which the Appointments sub-committee is advising on.

1.2.3 The Secretary to Council shall be the secretary to the Appointments sub-committee.

1.2.4 The Appointments sub-committee will be appointed by Council on the recommendation of Nominations Committee.

1.2.5 The Chair of Council will not be eligible for membership of the Appointments sub-committee dealing with the appointment of his/her successor.

1.2.6 The Deputy Chair of Council will not be eligible for membership of the Appointments sub-committee dealing with the appointment of his/her successor.

1.2.7 The Appointments sub-committee may seek the advice of members of staff, other Members of Council and the Union of Brunel Students as appropriate.

1.3 Powers, Duties and Functions

1.3.1 Council will agree the Duties, Key Functions and Skills of the Chair of Council and the Deputy Chair of Council, as advised by the Appointments sub-committee.

1.3.2 The Appointments sub-committee shall agree the process of appointment with Council. After agreement has been reached it shall then have freedom to determine the most appropriate way to conduct its business including the recruitment strategy for the appointment of the Chair of Council and the Deputy Chair of Council.

1.3.3 All shortlisting, interviews and other forms of selection for the positions of Chair of Council and the Deputy Chair of Council will be conducted by the Appointments sub-committee.

1.3.4 The Appointments sub-committee will make a recommendation to Council on the appointment of the Chair of Council and the Deputy Chair of Council.

2. Chair of Council

2.1 The Chair of the Council of the University shall be appointed by the Council.

2.2 In accordance with the requirements of Charter Article 8.6, the Chair shall normally hold office for a period of up to four years and shall be eligible for re-appointment on one further occasion. This being subject always to a maximum period of membership of Council of twelve years, with eight years as Chair.

2.3 The re-appointment of the Chair of Council will require the Appointments sub-committee to be convened and a process of appointment agreed by Council in accordance with this Ordinance.

2.4 The post of Chair shall be subject to the terms of any Ordinance of the Council as may exist from time to time.

2.5 The Chair may be recruited from existing independent Council Members or may be appointed following external advertisement and selection as determined at the time by the Council.

2.6 If the Chair is to be recruited through an external process, the Secretary to Council will place details on publicly accessible listings and process any other advertisements determined by the Appointments sub-committee. The Appointments sub-committee may choose to engage a search consultant to assist with the appointment. Existing Council Members will be eligible to apply through the external process.

2.7 Shortlisting and interviews will be undertaken by the Appointments sub-committee. The Secretary to Council will arrange for successful and unsuccessful candidates to be informed of the outcome as soon as possible following each stage of the process.

2.8 The Appointments sub-committee will make a recommendation to the Council on the appointment of the Chair of Council. Offers will be subject to the receipt of satisfactory references.

3. Deputy Chair of Council

3.1 The Deputy Chair will be appointed by the Council from amongst its Independent members following a recommendation from the Appointments sub-committee.

3.2 The Deputy Chair shall normally hold office for no more than two years and shall be eligible for re-appointment on one further occasion.

3.3 The re-appointment of the Deputy Chair of Council will require the Appointments sub-committee to be convened and a process of appointment agreed by Council in accordance with this Ordinance.

3.4 The Deputy Chair of Council shall hold office for such period as the Council may determine and shall be eligible for reappointment, subject always to a maximum period of membership of Council of ten years, with four years as Deputy Chair.

3.5 The post of Deputy Chair shall be subject to the terms of any Ordinance of the Council as may exist from time to time.

3.6 Existing independent Council Members will be expected to apply formally in writing to the Appointments sub-committee via the process agreed by Council.

3.7 Shortlisting and interviews will be undertaken by the Appointments sub-committee. The Secretary to Council will arrange for successful and unsuccessful candidates to be informed of the outcome as soon as possible following each stage of the process.

3.8 The Appointments sub-committee will make a recommendation to the Council on the appointment of the Deputy Chair of Council.