

SENATE 19 July 2016

FROM: Academic Registrar and Director of Student Services

### Term Dates 2017/2018

#### **Purpose and Recommendation(s)**

The proposed University Academic Calendar for 2017/18 is presented to Senate for APPROVAL.

#### **Paper history**

Senate noted the indicative dates for 2016/17, 2017/18 and 2018/19 at its meeting of February 2015 ([SEN/6587](#), [Minute 6561](#) refers).

#### **Background and summary**

The University requires its term dates to be published in advance of each academic year to inform applicants and current students as well as all staff.

#### Term dates

The formal University term dates for 2017/18 for publication on the website are:

Autumn Term: 25 September 2017 to 15 December 2017

Spring Term: 8 January 2018 to 23 March 2018

Summer Term: 16 April 2018 to 13 July 2018

Term 4: 16 July 2018 to 21 September 2018

Enrolment (Week 0)

Induction, Registration and Enrolment week: 18 September 2017 to 22 September 2017.

University closures

Christmas break: Monday 25 December 2017 to Monday 1 January 2018 inclusive

Easter break: Wednesday 28 March 2018 to Tuesday 3 April 2018 inclusive

#### Dates notified to external bodies

The dates to be notified to the Student Loans Company for the 30 week study and assessment period for which student maintenance and fee loans are provided to eligible students, following current SLC guidelines are:

Term 1: 25 September 2017 to 15 December 2017

Term 2: 8 January 2018 to 23 March 2018

Term 3: 16 April 2018 to 1 June 2018

The 52 week programme length to be notified to UKVI for full-time taught postgraduate students requiring a Tier 4 visa extends as follows:

Start date: 18 September 2017

End date: 21 September 2018

## Future Academic Year dates

Indicative dates for Academic Year 18/19 were advised at Senate in February 2015, it is proposed that the structure of the academic year undergoes a review, and these proposals will be brought for discussion at Senate in due course.

### **Issues and options considered**

In addition to the above, the following have been addressed:

- Alignment with the contract lengths for students in University accommodation;
- Schedule of payment due dates and direct debit collection dates;
- Periods during the year when Tier 4 students may and may not work full-time and how this is notified to the UKVI.

### **Linkage to University's strategic plan**

Objective 3: Improving the quality of learning opportunities for all our students;  
Objective 4: Competing more effectively.

### **Financial implications**

None directly.

### **Risk assessment/management**

Publication of the Academic Calendar mitigates the risk of misinformation to students with consequent recruitment, student satisfaction and contract risks.

### **Equality Impact assessment**

Calendar and term dates apply to all students and staff.

### **Who has been consulted**

Colleges, IPLC, LBIC, Finance, Commercial Services, Student Accommodation, UKVI Compliance, Registry, CMSR and Trade Union Representatives.

### **Attachments**

Calendar for 2017/18.

The Internal working version adds information relevant to staff including periods in which PGT Boards, Award Boards, Progression Boards and Resit Boards take place, and the Confirmation and Clearing period.

### **References**

N/A

### **Person to contact for further information or to discuss the matter before the meeting**

Jilly Court, Academic Registrar and Director of Student Services

*JC/Jul-16  
Term Dates 2017.2018.docx*

WEEK NUMBERS 2017/18 - APPROVED									
Week N	Monday	to	Friday	M	T	W	Th	F	
Term 1 (Autumn)	0	18/09/2017	to	22/09/2017	Enrolment for new academic year				
	1	25/09/2017	to	29/09/2017	T1 Begins				
	2	02/10/2017	to	06/10/2017					
	3	09/10/2017	to	13/10/2017					
	4	16/10/2017	to	20/10/2017					
	5	23/10/2017	to	27/10/2017					
	6	30/10/2017	to	03/11/2017					
	7	06/11/2017	to	10/11/2017	SITS unavailable				
	8	13/11/2017	to	17/11/2017	PGT Boards				
	9	20/11/2017	to	24/11/2017					
	10	27/11/2017	to	01/12/2017					
	11	04/12/2017	to	08/12/2017					
VAC	12	11/12/2017	to	15/12/2017	Winter Examinati	Winter Grad	Winter Examinations		T1 Ends
	13	18/12/2017	to	22/12/2017					
	14	25/12/2017	to	29/12/2017	C	C	C	C	C
Term 2 (Spring)	15	01/01/2018	to	05/01/2018	C				
	16	08/01/2018	to	12/01/2018	T2 Begins and		Winter Examinations		
	17	15/01/2018	to	19/01/2018					
	18	22/01/2018	to	26/01/2018					
	19	29/01/2018	to	02/02/2018					
	20	05/02/2018	to	09/02/2018					
	21	12/02/2018	to	16/02/2018					
	22	19/02/2018	to	23/02/2018					
	23	26/02/2018	to	02/03/2018					
	24	05/03/2018	to	09/03/2018	SITS unavailable				
	25	12/03/2018	to	16/03/2018					
	26	19/03/2018	to	23/03/2018					T2 Ends
VAC	27	26/03/2018	to	30/03/2018			C	C	C
	28	02/04/2018	to	06/04/2018	C	C			
	29	09/04/2018	to	13/04/2018					
Term 3 (Summer)	30	16/04/2018	to	20/04/2018	T3 Begins				
	31	23/04/2018	to	27/04/2018					
	32	30/04/2018	to	04/05/2018	Revision Week				
	33	07/05/2018	to	11/05/2018	C	Start of examinations			
	34	14/05/2018	to	18/05/2018					
	35	21/05/2018	to	25/05/2018					
	36	28/05/2018	to	01/06/2018	C	Returners module selection begins			E
	37	04/06/2018	to	08/06/2018					
	38	11/06/2018	to	15/06/2018	Award Boards				
	39	18/06/2018	to	22/06/2018					
	40	25/06/2018	to	29/06/2018	Progression Boards				
	41	02/07/2018	to	06/07/2018					
Term 4	42	09/07/2018	to	13/07/2018					T3 Ends
	43	16/07/2018	to	20/07/2018	T4 Begins		Summer Graduation		
	44	23/07/2018	to	27/07/2018					
	45	30/07/2018	to	03/08/2018					
	46	06/08/2018	to	10/08/2018					
	47	13/08/2018	to	17/08/2018				Confirmation and Clearing	
	48	20/08/2018	to	24/08/2018	Re-sit Examinations				
	49	27/08/2018	to	31/08/2018	C	New Student online registration and module selection			
	50	03/09/2018	to	07/09/2018	Re-sit Boards				
	51	10/09/2018	to	14/09/2018					
	0	17/09/2018	to	21/09/2018	Enrolment for new academic year				T4 Ends

	Vacations
C	University Closed
T	First/last day of term
E	SLC notofication end of Assessment and Examination Period