

SENATE 5 July 2017

FROM: Academic Registrar and Director of Student Services

### Term Dates 2018/2019

#### **Purpose and Recommendation(s)**

The proposed University Academic Calendar for 2018/19 is presented to Senate to APPROVE.

#### **Paper history**

Senate noted the indicative dates for 2016/17, 2017/18 and 2018/19 at its meeting of February 2015 (SEN/6587, Minute 6561 refers). Term dates for 2017/18 were approved at Senate's meeting of July 2016 (SEN/6769, Minute 6761 refers)

#### **Background and summary**

The University requires its term dates to be published in advance of each academic year to inform applicants and current students as well as all staff.

#### Term dates

The formal University term dates for 2018/19 for publication on the website are:

Autumn Term: 24 September 2018 to 14 December 2018  
Spring Term: 14 January 2019 to 5 April 2019  
Summer Term: 29 April 2019 to 5 July 2019  
Term 4: 8 July 2019 to 20 September 2019

#### **Enrolment (Week 0)**

Induction, Registration and Enrolment week: 17 September 2018 to 21 September 2018.

#### **University closures**

Christmas break: Tuesday 25 December 2018 to Tuesday 1 January 2019 inclusive  
Easter break: Wednesday 17 April 2019 to Tuesday 23 April 2019 inclusive

#### Dates notified to external bodies

The dates to be notified to the Student Loans Company for the 30 week study and assessment period for which student maintenance and fee loans are provided to eligible students, following current SLC guidelines are:

Term 1: 24 September 2018 to 14 December 2018  
Term 2: 14 January 2019 to 5 April 2019  
Term 3: 29 April 2019 to 7 June 2019

The 52 week programme length to be notified to UKVI for full-time taught postgraduate students requiring a Tier 4 visa extends as follows:

Start date: 17 September 2018  
End date: 20 September 2019

## Future Academic Year dates

As the structure of the academic year is to be reviewed imminently, future year's dates are not as yet available.

### **Issues and options considered**

In addition to the above, the following have been addressed:

- Alignment with the contract lengths for students in University accommodation;
- Schedule of payment due dates and direct debit collection dates;
- Periods during the year when Tier 4 students may and may not work full-time and how this is notified to the UKVI.

### **Linkage to University's strategic plan**

In support of the goals within the University 2030 vision, in particular:

- Education and student experience
- Our university community
- Our campus and local community

### **Financial implications**

None directly.

### **Risk assessment/management**

Publication of the Academic Calendar mitigates the risk of misinformation to students with consequent recruitment, student satisfaction and contract risks.

### **Equality Impact assessment**

Calendar and term dates apply to all students and staff.

### **Who has been consulted**

Colleges, BLC, LBIC, Finance, Commercial Services, Student Accommodation, UKVI Compliance, Student Services, CMSR and Trade Union Representatives.

### **Attachments**

Calendar for 2018/19

The Internal working version adds information relevant to staff including periods in which PGT Boards, Award Boards, Progression Boards and Resit Boards take place, and the Confirmation and Clearing period.

### **References**

N/A

### **Person to contact for further information or to discuss the matter before the meeting**

Jilly Court, Academic Registrar and Director of Student Services

# WEEK NUMBERS 2018/19 Approved July 2017; corrected May 2018

	Week No	Monday	to	Friday	M	T	W	Th	F	
	0	17/09/2018	to	21/09/2018	Enrolment for new academic year					
Term 1 (Autumn)	1	24/09/2018	to	28/09/2018	<b>T1 Begins</b>					
	2	01/10/2018	to	05/10/2018						
	3	08/10/2018	to	12/10/2018						
	4	15/10/2018	to	19/10/2018						
	5	22/10/2018	to	26/10/2018						
	6	29/10/2018	to	02/11/2018						
	7	05/11/2018	to	09/11/2018	SITS and eVision unavailable					
	8	12/11/2018	to	16/11/2018	PGT Boards					
	9	19/11/2018	to	23/11/2018						
	10	26/11/2018	to	30/11/2018						
	11	03/12/2018	to	07/12/2018						
		12	10/12/2018	to	14/12/2018	Winter Examinations			Winter Grad	T1 Ends
VAC	13	17/12/2018	to	21/12/2018						
	14	24/12/2018	to	28/12/2018		C	C	C	C	
	15	31/12/2018	to	04/01/2019	C	C				
	16	07/01/2019	to	11/01/2019						
Term 2 (Spring)	17	14/01/2019	to	18/01/2019	T2 Begins and Winter Examinations					
	18	21/01/2019	to	25/01/2019						
	19	28/01/2019	to	01/02/2019						
	20	04/02/2019	to	08/02/2019						
	21	11/02/2019	to	15/02/2019						
	22	18/02/2019	to	22/02/2019						
	23	25/02/2019	to	01/03/2019						
	24	04/03/2019	to	08/03/2019	SITS and eVision unavailable					
	25	11/03/2019	to	15/03/2019						
	26	18/03/2019	to	22/03/2019						
	27	25/03/2019	to	29/03/2019						
		28	01/04/2019	to	05/04/2019					T2 Ends
VAC	29	08/04/2019	to	12/04/2019						
	30	15/04/2019	to	19/04/2019			C	C	C	
	31	22/04/2019	to	26/04/2019	C	C				
Term 3 (Summer)	32	29/04/2019	to	03/05/2019	<b>T3 Begins</b>	Revision Week				
	33	06/05/2019	to	10/05/2019	C	Start of Examinations				
	34	13/05/2019	to	17/05/2019						
	35	20/05/2019	to	24/05/2019						
	36	27/05/2019	to	31/05/2019	C	Returners module selection begins				
	37	03/06/2019	to	07/06/2019		Award Boards			E	
	38	10/06/2019	to	14/06/2019						
	39	17/06/2019	to	21/06/2019						
	40	24/06/2019	to	28/06/2019	Progression Boards					
	41	01/07/2019	to	05/07/2019					T3 Ends	
Term 4	42	08/07/2019	to	12/07/2019	T4 Begins	Summer Graduation				
	43	15/07/2019	to	19/07/2019						
	44	22/07/2019	to	26/07/2019						
	45	29/07/2019	to	02/08/2019						
	46	05/08/2019	to	09/08/2019						
	47	12/08/2019	to	16/08/2019				Confirmation and Clearing		
	48	19/08/2019	to	23/08/2019	Resit Examinations					
	49	26/08/2019	to	30/08/2019	C	New Student online registration and module selection				
	50	02/09/2019	to	06/09/2019	Boards					
	51	09/09/2019	to	13/09/2019						
	0	16/09/2019	to	20/09/2019	Enrolment for new academic year				T4 ends	

C	Vacations
C	University Closed
T	First/last day of term
E	End of Assessment and Examination Period